

# Notice of meeting and agenda

## Governance, Risk and Best Value Committee

**10:00am, Tuesday, 27 November 2018**

Dean of Guild Court Room, City Chambers, High Street, Edinburgh

This is a public meeting and members of the public are welcome to attend

### Contact –

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Senior Manager

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Tel: 0131 553 8242



## **1. Order of Business**

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- 1.1 Including any notices of motion and any other items of business submitted as urgent for consideration at the meeting.

## **2. Declarations of Interest**

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- 2.1 Members should declare any financial and non-financial interests they have in the items of business for consideration, identifying the relevant agenda item and the nature of their interest.

## **3. Deputations**

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- 3.1 If any

## **4. Minutes**

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- 4.1 Minute of the Governance, Risk and Best Value Committee of 30 October 2018 – submitted for approval as a correct record (circulated)

## **5. Outstanding Actions**

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- 5.1 Outstanding Actions – 27 November 2018 (circulated)

## **6. Work Programme**

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- 6.1 Governance, Risk and Best Value Work Programme – 27 November 2018 (circulated)

## **7. Reports**

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- 7.1 Internal Audit: Capacity to Deliver the 2018/19 Internal Audit Plan as at 22 October 2018 – report by the Executive Director of Resources (circulated)
- 7.2 Internal Audit – CIPFA Benchmarking Exercise Outcomes and Actions – report by the Executive Director of Resources (circulated)
- 7.3 Corporate Leadership Team Risk Update – report by the Executive Director of Resources (circulated)
- 7.4 Corporate Governance Framework Self-Assessment 2017/18 – report by the Chief Executive (circulated)
- 7.5 Change Portfolio – report by the Chief Executive (circulated)
- 7.6 Capital Theatres Company Performance Report 2017/18 – referral from the Culture and Communities Committee (circulated)
- 7.7 Annual Assurance Schedule – Place – report by the Executive Director of Place (circulated)

- 7.8 Committee Reporting – report by the Chief Executive (circulated)  
7.9 Whistleblowing Update – report by the Chief Executive (circulated)

## **8. Motions**

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- 8.1 None.

### **Laurence Rockey**

Head of Strategy and Communications

## **Committee Members**

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Councillors Mowat (Convener), Main (Vice-Convener), Bird, Jim Campbell, Doggart, Howie, Key, Lang, Munro, Rae and Watt.

## **Information about the Governance, Risk and Best Value Committee**

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The Governance, Risk and Best Value Committee consists of 11 Councillors appointed by the City of Edinburgh Council. The Governance, Risk and Best Value Committee usually meet every four weeks in the City Chambers, High Street in Edinburgh. There is a seated public gallery and the meeting is open to all members of the public.

## **Further information**

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If you have any questions about the agenda or meeting arrangements, please contact Gavin King, Strategy and Communications, City of Edinburgh Council, Waverley Court, Business Centre 2.1, Edinburgh EH8 8BG, Tel 0131 529 4239, e-mail [gavin.king@edinburgh.gov.uk](mailto:gavin.king@edinburgh.gov.uk)

A copy of the agenda and papers for this meeting will be available for inspection prior to the meeting at the main reception office, City Chambers, High Street, Edinburgh.

The agenda, minutes and public reports for this meeting and all the main Council committees can be viewed online by going to [www.edinburgh.gov.uk/cpol](http://www.edinburgh.gov.uk/cpol).

For remaining items of business likely to be considered in private, see separate agenda.

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Generally the public seating areas will not be filmed. However, by entering the Council Chamber and using the public seating area, individuals may be filmed and images and sound recordings captured of them will be used and stored for web casting and training purposes and for the purpose of keeping historical records and making those records available to the public.

Any information presented by individuals to the Council at a meeting, in a deputation or otherwise, in addition to forming part of a webcast that will be held as a historical record, will also be held and used by the Council in connection with the relevant matter until that matter is decided or otherwise resolved (including any potential appeals and other connected processes). Thereafter, that information will continue to be held as part of the historical record in accordance with the paragraphs above.

If you have any queries regarding this, and, in particular, if you believe that use and/or storage of any particular information would cause, or be likely to cause, substantial damage or distress to any individual, please contact Committee Services ([committee.services@edinburgh.gov.uk](mailto:committee.services@edinburgh.gov.uk)).